

HUNTINGTON PARISH COUNCIL

Minutes of the meeting held on 14th October 2021 in Huntington Community Centre commencing at 7pm

PARTICIPANTS: Councillors D Silvester (Chairman), B Lester (Vice Chairperson), J Ashley, S Tunas Bana, C Benton, (Mrs) D Davies, (Miss) A Smith and (Miss) S Allt.

IN ATTENDANCE: Mrs L McClymont (Clerk), Cllr David Williams – County Councillor, PCSO Mason and 3 members of the public.

120/21) APOLOGIES FOR ABSENCE

Apologies were received from Cllr M Thompson, K Bury, Mr D Wheatley (Finance Officer).

Noted

121/21) PUBLIC QUESTION TIME

A member of the public addressed members regarding concerns about a development proposed on Green Belt and the impact this would have on the environment and climate change and they believed it would destroy the village. Cllr Benton explained about South Staffs Local Plan, the 2 areas identified in Huntington for small developments of 39 and 44 dwellings. Cllr Benton also advised that the consultation period will start from 1st November until 13th December and advised registering objections with South Staffs Council during the consultation period. Details can be found on the South Staffs web site.

Noted

122/21) CHAIRMAN'S ANNOUNCEMENTS AND ANY OTHER AGENCIES PRESENT

Cllr Silvester reported that things had been quiet, and he had not attended anything during the past month. Cllr Silvester asked members for their thought on a Christmas event due to COVID-19 still being quite prevalent, and he suggested no public event but the purchase of a book for the nursery children like last year. Cllr Ashley suggested a donation to the nursery for them to purchase something. Cllr Davies proposed the purchase of books like last year, Cllr Silvester seconded the proposal, and all agreed. The Chairman also raised his concerns that only 110 bricks has been sold so far for the brick sale project. Cllr Davies raised concerns that the Clerk was working on her days off and weekends for the brick project and she believed the Clerk should be paid. The Chairman reported that the Clerk has been advised to keep a record of her hours on the project.

Noted

123/21) POLICE REPORT

PCSO Mason took members through the report that had been circulated. Members accepted the report as presented.

Noted

124/21) COUNTY COUNCILLOR REPORT - CLLR DAVID WILLIAMS

Cllr Williams reported that the footpath dressing in the village has been completed, he is trying to arrange for Amey to provide some community work again in the village clearing overgrown footpaths. Cllr Williams also referred to the quotation of £5,000 to replace the wooden fencing on the A34 he reported that he does not have any budget to put to this project and it is not classified as a safety issue. Cllr Williams reported that permission has been given for the extension of the Cocksparrow Lane carpark. The Clerk advised that she has not received any confirmation of permission from the County Council.

Cllr Silvester advised that although the bungalow work is finished the public footpath is still not clear to use. Cllr Ashley proposed having a Cocksparrow Lane carpark meeting, the last meeting was cancelled due to COVID.

Cllr Tunas Bana raised concerns that the gullies on the corner of Lime Pit Lane both ways are totally blocked and have been for considerable time despite being reported several times. These blocked gullies are causing flooding when it rains. Cllr Williams agreed to investigate and escalate the priority of this work.

Noted

125/21)DISTRICT COUNCILLORS REPORT – CLLR CHRIS BENTON.

Cllr Benton had supplied a written report that had been circulated. Members approved the report as presented. Cllr Benton explained that the COVID pandemic is making public consultation difficult. All consultation is being done online and in exception cases a face to face can be arranged as the offices in Codsall.

Noted

Cllr David Williams – County Councillor left the meeting at 7.44pm

126/21)MINUTES OF THE MEETINGS HELD ON THE 9TH SEPTEMBER 2021.

The minutes of the Parish Council meeting held on 9th September 21 had been circulated for members consideration.

Cllr Tunas Bana proposed that the minutes be approved and signed as a true and accurate copy. This was seconded by Cllr Allt and all members unanimously agreed.

Resolved

The minutes of the Parish Council meeting held on 9th September 21 were approved as a true record of the meeting and were to be signed by the Chairman.

127/21) MATTERS ARISING

There were no matters arising that would not be covered by an agenda item.

Noted.

128/21)FINANCE**a) Finance Statement**

Salaries for Oct 2021	£ 4,372.65	
NEST Pensions - Oct	£ 143.57	
Cropper Grounds Maintenance (Sept + Japanese knotweed Apr/Aug)	£ 1,836.00	
Staffs Playing Fields Association (annual subs)	£ 20.00	
Dales of Cannock (polish, sanitiser, dispenser)	£ 67.77	
J. Kelsall Builders Merchants (fence posts)	£ 170.10	
Orbit Office Supplies (stationery)	£ 516.97	
D. Wheatley (stamps)	£ 15.84	
D. Davies (RBL Poppy wreaths)	£ 51.00	
TOTAL	£ 7,193.90	

DIRECT DEBITS TAKEN SINCE THE LAST MEETING

Coopers Waste	£ 75.14	
Gazprom (electricity)	£ 151.32	
Gazprom (gas)	£ 7.86	
TOTAL	£ 234.32	

INCOME FOR MONTH

Precept	£46,051.50	
TOTAL	£46,051.50	

FINANCIAL STATEMENT

CURRENT ACCOUNT BALANCE	£111,876.33	
LESS PAYMENTS AGREED	£ 7,193.90	
LESS OUTSTANDING CHEQUES	£ -	
BALANCE IN CURRENT ACCOUNT	£104,682.43	
TOTAL	£104,682.43	

ON DEPOSIT

BUSINESS INSTANT ACCESS ACCOUNT		
General reserves + interest	-£38,981.16	
Memorial Garden sink fund - per "recommendation"	£ -	
Village Hall Project	£ 314.45	
Leisure Park sink fund - per budget	£ 26,670.05	
Sports Ground sink fund - per budget	£ 3,315.70	
Bus Shelter sink fund - per budget	£ 4,000.00	
Election expenses sink fund	£ 13,398.38	
Play Area sink fund - per budget	£ 30,813.61	
Skate Park sink fund - per budget	£ 14,000.00	
Village Green sink fund - per budget	£ 16,846.24	£70,377.27
Total	£ 70,377.27	

a) Payments –. The Clerk took members through the payments presented. Members did not wish to pay the membership to The Playing Fields Association, it was not paid last year, and they have never received any help from them. Cllr Davies Cllr proposed that all payments be approved except for the Playing Fields Association, this was seconded by Cllr Tunas Bana and unanimously agreed by all members.

b) Financial Statement – The Clerk took members through the Finance Statement. Members accepted the statement as presented.

c) Up front payment for sign – Cllr Ashley explained to members that payment is required prior to the Memorial Garden sign being made and he requested approval to obtain a cheque for £168.00 from the Finance Officer for the signage. Cllr Silvester seconded this proposal and members unanimously agreed. Cllr Tunas Bana questioned why the sign has a miner's lamp on and not a pit wheel as he associates the wheel with Huntington and the lamp with Hednesford. A discussion took place referring to the sign design and approval several months ago before COVID. Cllr Benton proposed leaving the signage as it was this was seconded by Cllr Lester and members voted 5 in favour, 3 against.

d) Quote Security Lights – The Clerk reported that the cost of replacement security lights for the Community Centre from our suppliers are two large lights at £27 each and one smaller light at £20. Cllr Davies proposed the purchase, this was seconded by Cllr Tunas Bana and agreed by all.

e) Quote WIFI – Cllr Tunas Bana had supplied a report regarding cost which had been circulated. Cllr Smith questioned if 5G would be a better option. Cllr Tunas Bana agreed to go back and investigate the 5G option and report back next meeting

Resolved

- That all payments are approved for payments
- That the Finance Summery report was accepted as presented
- That approval is given to pay in advance for the signage for the Memorial Garden.
- That the purchase of 3 replacement security light from our suppliers is approved.
- Cllr Tunas Bana to investigate 5G Wi-Fi

129/21)PLANNING

There following planning matters were received for consideration at this meeting.

Planning Number 21/00872/COU	Application: - Change of use of land from agricultural to dog walking field, with associated hard standing for vehicle parking.	Address: - Land at E396044 N312404 Mansty Lane, Penkridge
Decision Due in by 30 th September 2021 (Circulated to members prior to the meeting no issues raised) Has been approved by Planning Authority 12 th October 2021 with conditions.		
Planning Number 21/01055/FUL	Application: - Single storey side extension which will require the part demolition of the garden wall.	Address: - 5 Deer Close Huntington Cannock, WS12 4UL
Decision due in by 2 nd November 2021 (circulated to members prior to meeting no issues raised) No objection		

130/21) A34 FENCE BARRIER REMOVAL

Members had been circulated with a written report by Cllr Ashley and a breakdown of costs. Cllr Ashley proposed that the Parish Council do not accept the proposition to replace the fence at our cost when it is not our responsibility. This was seconded by Cllr Silvester and agreed by all members.

Resolved

That Huntington Parish Council do not accept the proposition by the County Council to pay for the replacement of the damaged wooden fence on the A34.

131/21) NEW WEB SITE

Members had been circulated with a draft concept design for the new web site. Members liked what they had seen. Cllr Davies proposed that the concept design is accepted and to proceed to the next stage of the design. This was seconded by Cllr Tunas Bana.

Resolved

That the New Web site design concept is approved for progression to the next stage.

132/21) CORRESPONDENCE

Item Number	Date	Sent from	Subject	Action
1	10/09/21	First Responders	Advising there is a supply issue with PAED pads for the defibrillator, advised current ones will be ok as best before date not use by date.	Circulated via email
2	13/09/21	Design 380	Website design concepts sent for approval.	Circulated via email
3	16/09/21	SPCA	SPCA/SCC update Webinar 27 th September at 1800 - 2000	Circulated via email
4	16/09/21	South Staffs Council	SSDC Climate Change Workshop with Parishes Feedback and presentations	Circulated via email
5	17/09/21	NHS Midlands & Lancashire Commissioning Support	Briefing on the COVID-19 vaccination programme – Wednesday 29 th September at 5pm – 6.30pm via Microsoft Teams	Circulated via email
6	20/09/21	SPCA	Reminder SPCA/SCC update Webinar 27 th September at 1800 - 2000	Circulated via email
7	21/09/21	South Staffs Council	Agenda for Locality Forum meeting 30 th September at 6pm	Circulated via email
8	22/09/21	Staffs County Council	Cost of A34 Fence works	Circulated by email. Clerk requested more detail
9	22/09/21	South Staffs Council	Details on how to access the Draft Preferred Option Plan 6-week consultation will begin 1 st November to 13 th December 2021	Circulated via email
10	28/09/21	Staffs County Council	Breakdown of the costings for the replacement of the wooden fence along A34	Circulated via email
11	29/09/21	South Staffs Council	Notification of cancelled Local Plan Event for Parish Councillors due to technical difficulties.	Circulated via email
12	30/09/21	NHS Mids. & Lancs Commissioning Support	Copy of presentations from briefing on the 29 th September 21	Circulated via email
13	01/10/21	Staffs Playing Fields Association	Details of AGM, Annual report, and subscriptions invoice.	Circulated via email
14	01/10/21	Member of the public	Requesting the ability to pay via internet for a Memorial Garden brick as no longer living in UK	Clerk has delt with
15	04/10/21	SPCA	Training Newsletter	Circulated via email
16	06/10/21	South Staffs Council	New link for Local plan event 7 th October 2021 6-8pm via Teams	Circulated via email

17	08/10/21	South Staffs Council	Presentation slides from 7 th October Local Plans Event Preferred Options consultation presentation for Parishes.	Circulated via email
18	11/10/21	SPCA	Reminder of upcoming courses available	Circulated via email
19	13/10/21	Staffs County Council	Advice regarding the responsibility of the footpath across the village Green and the possible installation of barriers	Circulated via email

133/21) COMMUNITY CENTRE

Cllr Davies provided a written report which had been circulated. The report was accepted as presented. Cllr Davies proposed holding a meeting of the Community Association on Monday 1st November 2021 at 7pm Members agreed to this date and time.

Noted

134/21) AMENITIES

- a) **Village Green** - Cllr Bury had not provided a written report.
- b) **Littleton Leisure Park** – Cllr Thompson’s had provided a written report that had been circulated to members for consideration. Members accepted the report as presented.
- c) **Sports Ground** – Cllr Lester’s written reported was circulated to members for consideration and accepted as presented.

Resolved

- a) Noted
- b) Noted.
- c) Noted.

135/21) PHASE 2 MEMORIAL BRICKS PROJECT

- a) **Brick Sale Update** – the Clerks report regarding the sale of named bricks was accepted as presented by members.
- b) **Memorabilia Policy** - Cllr Ashley had prepared a draft policy which had been circulated. Members discussed options regarding cost and time for the display of memorabilia. Cllr Tunas Bana proposed a £50 charge, this was seconded by Cllr Smith and agreed by all members. Cllr Davies proposed a 20-year display time this was seconded by Cllr Lester and agreed by all members. The Clerk will design a proforma for applicants to fill in and prepare the Policy document for publication. The Memorabilia Policy document was approved by all members with the inclusion of cost and time frame as agreed previously.

Resolved

- a) Clerks report noted.
- b) That the Draft Policy document is approved with the addition of a proforma to collect the information on, there will be a charge of £50 for a period of 20 years display for memorabilia.

Cllr Thompson arrived at 8.44pm

136/21) MEMORIAL GARDEN REMEMBRANCE DAY WORKING PARTY.

No report had been received regarding this agenda item. Cllr Ashley advised that all wreaths are to be removed prior to Remembrance Day, the grass need to be cut and the garden areas need sprucing up. Cllr Thompson agreed to fly the flags. It was agreed that the Handyman and Ranger were to complete the works agreed in readiness for Remembrance Day.

Noted

137/21) PLATINUM JUBILEE PUBLIC EVENT

Members had been circulated with a report raised by Cllr Allt.

- a) Cllr Allt proposed the event be held on Saturday 4th June 2022 this was seconded by Cllr Smith All members agreed.
- b) Cllr Allt recommended a starting budget of £3,000 for entertainment this was seconded by Cllr Davies and agree by all members.
- c) Cllr Smith suggested having a main events arena, Members agreed to consider a ‘design a leaflet’ competition. Members agreed to try working with the school and request the use of the toilets for the event. Members also requested inviting Cannock Chase Radio to the event and to try and find local dance and martial arts clubs to have displays in the main arena.

Resolved

- a) That the Jubilee event will be held on Saturday 4th June 2022
- b) That an initial budget of £3,000 for entertainment is approved.
- c) Cllr Allt to follow up suggestions.

138/21) ITEMS FOR DISCUSSION AT THE NEXT MEETING.

Cllr Ashley - Suggested New Skate Park Design discussion.

Cllr Benton – Paperless meetings.

Cllr Thompson - CCTV

Noted

139/21) DATE AND TIME OF NEXT MEETING

The next meeting will be held on Thursday 11th November 2021. In Huntington Community Centre, commencing at 7pm

There being no further business the meeting was closed at 9.11pm

Signed _____

Date _____